



*Welcome to the College of Excellence Certificate in English Language Test information brochure. We very much hope you will find all the necessary information in this leaflet, and look forward to seeing you at the test.*

### What is CIELT?

CIELT is Certificate in English language test for tier 2. Tier 2 of the points-based system (PBS) was opened in the United Kingdom on 27 November 2008. It requires migrants to demonstrate that they have an acceptable standard of English. One way to demonstrate this is to pass an English language test offered at College of Excellence. Test conducted at College of Excellence has been assessed as meeting the UK Border Agency Standards and will be accepted as evidence that the applicant meet this requirement.

### Structure of the English language test

ELT is designed to test English language proficiency in listening, reading, writing and speaking. Each test contains four sections which measure candidate's skills.

What language skills ELT assesses?

#### Reading

- skimming and scanning
- understanding main ideas
- reading for gist
- reading for detail
- understanding opinion and attitude

#### Writing

- giving opinion and present the point of view
- comparing or contrast opinions
- arguing or defend a point of view using appropriate arguments
- using appropriate and accurate language and register
- writing formal or informal letter

#### Listening

- listening for specific information
- listening for gist
- understanding speaker's opinion

#### Speaking

- giving personal information
- talking about habits and different issues
- expressing opinion
- managing the language in terms of organising and expressing ideas
- using a wide range of language appropriately
- explaining points of view



## Results

Candidates are informed about the results via telephone or via email. To issue an official certificate, you must allow COEX minimum seven working days. However, if you need CIELT urgently, we offer fast result processing. For more detailed information, please contact us at ++44 (0) 845 388 0327, ++44 (0) 208 5755 145 or by mail [CIELT@coex.org.uk](mailto:CIELT@coex.org.uk).

## Preparing for CIELT

COEX staff believes that the skills and knowledge you need for this test are best developed with general practice, rather than 'exam practice'. There are no books available specifically for CIELT. However, if you would like to grasp the test's structure and practise before you sit the test, COEX offers specially designed preparation courses which are tailored to candidate's individual needs. If you feel you need to improve some of your skills, do not hesitate to contact COEX' English Department.

We have a very flexible programme of CIELT preparation courses: normal track and fast track. Our specially designed courses will optimise your test score by familiarising you with the test and improving your performance.

- It covers all four parts of the test: listening, reading, writing and speaking
- Relevant topics will be included and various materials and resources will be used to enhance your learning
- There will be mock test toward the end of the course

## Fast Track Courses

These courses cover essential exam skills and language for Certificate in English Language Test. College of Excellence offers CIELT preparation courses at three different levels, namely A1, B2 and C1. Fast Track is approximately 15 hours' teaching time, and familiarises students quickly with the test structure. It aims at improving task completions, as well as reading, listening, writing and speaking under exam conditions. Fast Track Courses are designed for those who would like prepare themselves for CIELT within a short period of time.

## Entry Requirements

- Open to anyone from elementary to advanced level
- It will be necessary to test your level of English; this is to help us put you in the class that you will benefit from the most.

## Timetable

Course can be completed in one week

Afternoons (Monday-Friday) 13pm- 16pm

Mornings (Monday-Friday) 9am-12pm



## Course Fee

The fee is £200 per week and it includes all the study materials and CD.

## Normal Track Courses

These courses cover essential exam skills and language for Certificate in English Language Test. College of Excellence offers CIELT preparation courses at three different levels, namely A1, B2 and C1. Normal Track is 40 hours' teaching time, and familiarises students quickly with the test structure. It aims at improving task completions, as well as reading, listening, writing and speaking under exam conditions. Additionally, students will benefit from intensive grammar improvement and vocabulary development.

## Entry Requirements

- Open to anyone from elementary to advanced level
- It will be necessary to test your level of English; this is to help us put you in the class that you will benefit from the most.

## Timetable

Mornings (Mon, Tue, Wed) 10am-12pm

Afternoons (Mon, Tue, Wed) 13pm- 15pm

## Course Fee

The fee includes all the study materials and CD

## Registration

You may download CIELT registration form either from our website or by requesting it by post or mail. Alternatively, you can also request the application form from our designated location.

You must attach a clear photocopy of your valid identity card or passport and two recent passport size photographs with the CIELT application form. Please write your full name and date of birth on the reverse side of each photograph. One photograph must be pasted securely with glue and the other one must be attached using a paper clip.

Incomplete application forms will not be processed and candidates will be informed about the reasons for that.

## Payments

Candidate residing in UK must deposit CIELT test fee of £150 by cheque, bank draft drawn in favour of 'College of Excellence' or cash.



### Special Arrangements

Candidates requiring special arrangements due to temporary, permanent or long-term disability, such as hearing/sight impairment, dyslexia or speech impediment; or short-term difficulties such as broken arm, must give three months notice to College of Excellence so that the appropriate guidance and approval can be taken from the Examination Unit.

### Retakes

Candidates will be able to repeat the test whenever they wish.

The re-take test fee is the full £150 fee amount and must be received prior to re-taking the CIELT test.

### How to apply in the UK:

You are strongly advised to send your application by recorded delivery, please make sure that the application is addressed exactly as below:

### College of Excellence

Stanford house, Greenford Business Centre

Telephone: ++44 (0) 208 5755145

Station Approach, Oldfield Lane North

Fax: ++44 (0) 845 388 0328

Greenford, Middlesex

Email: [CIELT@coex.org.uk](mailto:CIELT@coex.org.uk)

UB6 0AL

Website: [www.coex.org.uk](http://www.coex.org.uk)

### Overseas Applications:

You are strongly advised to send your application by courier to College of Excellence.

For further details, please feel free to contact us at [CIELT@coex.org.uk](mailto:CIELT@coex.org.uk)